

Application for deceased claim

(To be used for sole holder safe deposit locker(s) / safe custody(ies) without nomination or jointly held safe deposit locker(s) / safe custody(ies))

Date:

From:

Name: _____
(Nominee/Claimant/Survivor Name)

Address: _____
(Nominee/Claimant/Survivor address)

Contact No: _____ Email Id: _____
(Nominee/Claimant/Survivor contact no) (Nominee/Claimant/Survivor Email ID)

To,
The Branch Manager
ICICI Bank Limited ("Bank"),
_____ Branch

Re: Deceased claim in respect of safe deposit locker(s) / safe custody(ies) held by Late

Mr./Mrs./Master/Miss _____
(Mention the name of Deceased customer as per Bank's records)

Dear Sir / Madam,

1. Notice of demise

1.1. I/We regret to inform you of the demise of Late Mr./Mrs./Master/Miss. _____
(Mention the name of Deceased customer)
_____ on date _____ at _____
(Date of death of customer as per death certificate) (Death location as per death certificate)

He/ She held the below mentioned safe deposit locker(s) / safe custody(ies) with the Bank.

(Details of all locker number held by the deceased customer with locker holder's name to be mentioned in the below table)

S. No.	Safe deposit locker number / safe custody number	Name of the safe deposit locker holder(s) / safe custody holder
1		
2		
3		

2. Deceased's personal information

2.1. I/We furnish below the required information about the deceased and the legal heirs of the deceased:

(Mention the details of age, religion and personal law of deceased account holder)

Age of the deceased	
Religion of the deceased	
Personal law of the deceased on the date of demise i.e. which law of succession is applicable to the deceased (such as Hindu, Mohammedan, Jain, Sikh, Buddhist, Parsi etc.)	

Following are the legal heirs of the deceased (such as father, mother, sons, daughter, wife, sister, brother etc. as per applicable personal law)¹:

(Mention the Details of all the legal heirs of the deceased account holder)

S. No.	Name	Age	Relation with the deceased	Address and Contact Number
1				
2				
3				
4				

3. Claim for settlement

3.1. I/We² Mr. / Mrs. / Ms. _____

residing at _____
(Name of the claimants)

_____ (Address of the claimants)
state that I/ we am/ are the executor(s) / administrator(s) / holder(s) of succession certificate/legal heirship certificate / beneficiaries under the will and I/ we request you to settle my/our claim for the aforesaid safe deposit locker(s) / safe custody(ies) basis the below documentation/ information (Tick which is applicable) and as per the Bank's policy:

- ☐ Will of the deceased holder executed on _____ duly probated by the Court of _____ at _____ vide order dated _____. I/ We being the executor(s) under the probated will, request settlement as per the instructions at part 5 below.
(Court Details) (Date of WILL) (Location of the Court) (Date of Court order)
- ☐ Letters of Administration in relation to the estate of the deceased holder issued by _____ at _____ vide order dated _____. I/ We being the administrator(s) appointed by the Court, request settlement as per the instructions at part 5 below.
(Letter of Administration issuer name) (Location of issuer) (Date of order)
- ☐ The deceased had duly executed a will dated _____ bequeathing the properties set out therein including the contents of the aforesaid safe deposit locker(s). However, no probate, letters of administration or succession certificate has been obtained. I/ We being the beneficiary(ies) under the will / executor(s) of the will (select as applicable), request settlement without probate / letters of administration/ succession certificate in accordance with the Bank's rules and discretion, as per the instructions at part 5 below. I / We confirm that the said will has not been executed in the towns of Mumbai, Chennai and Kolkata and does not deal with any immovable properties in the towns of Mumbai, Chennai and Kolkata. Therefore, the said will is not mandatorily required to be probated.
(Date of WILL)

Applicable only when there is no will

- ☐ Succession Certificate in relation to the estate of the deceased holder granted by the Court of _____ at _____ vide order dated _____. I/ We being the holder(s) of the succession certificate, request settlement as per the instructions at part 5 below.
(Court Details) (Location of the Court) (Date of Court order)
- ☐ Legal heir certificate with a list of legal heirs of the deceased granted by _____ at _____ vide _____ dated _____. I/We being the enlisted in the legal heir certificate, request settlement as per the instructions at part 5 below.
(Details of competent authority) (Place of issuance) (Details of certificate) (Date of issuance of legal heirship certificate)

¹Note: Details to be filled in only where the claim for settlement is basis succession certificate or duly executed will in relation to which no legal representation has been obtained.

²One can mention "as per above table" where the persons applying as per the succession certificate or the beneficiaries applying basis a will (without legal representation) are the same as the legal heirs listed in the table.

4. Minor Beneficiary (To be filled out only where a beneficiary(ies) under a will is/ are minor(s))

I, _____, am the natural / legal guardian of
Master/Miss _____ (Guardian name) (date of birth____/____/____)
(Name of the Minor)
who is a beneficiary under the will mentioned above and also a minor as on the date of this claim. I am preferring
this application for and on behalf of the said minor.
I undertake that any contents/ articles of the aforesaid safe deposit locker(s) / safe custody(ies) that may be
delivered to me by the Bank as per the instructions at part 5 below shall be utilised for the benefit of the minor
only.

5. Instructions for settlement

I/ We request the Bank to terminate the safe deposit locker agreement / safe custody agreement and allow access
/ deliver the contents held in the aforesaid safe deposit locker(s) / safe custody(ies) to

(Mention the beneficiary details)

6. Documents submitted

Tick as applicable	Documents
<input type="checkbox"/>	Copy of Death Certificate
<input type="checkbox"/>	Self-attested copy of identity proof of applicant(s)
<input type="checkbox"/>	Copy of the will (originals to be verified in case of un-probated wills)
<input type="checkbox"/>	Certified-copy of Order of Court granting probate along with a copy of the said order
<input type="checkbox"/>	Certified-copy of Order of Court granting letters of administration along with a copy of the said order
<input type="checkbox"/>	Certified-copy of Order of Court granting succession certificate along with a copy of the said order
<input type="checkbox"/>	Order appointing legal guardian (applicable only in case of minor, if natural guardian i.e. mother and father are not the applicants)

7. Declarations and undertakings

- 7.1. I /We hereby declare that the information stated herein above is true and correct and there is no information that has been concealed or is misleading. All the copies of the documents submitted herewith are true copies of the originals.
- 7.2. I/We undertake that I/we shall hold / receive the articles / contents held in the safe deposit locker(s) / safe custody(s) in a fiduciary capacity as a trustee of the rightful legal heirs / legatees/ beneficiary(ies) of the deceased safe deposit locker / safe custody holder, and the deceased claim settlement made to me / us shall not affect the right or claim which any person may have against me / us.
- 7.3. I/We hereby declare that the aforesaid safe deposit locker(s) / safe custody(s) are not the subject matter of any dispute and that there is no Court order restraining the Bank from making payment / settling the deceased claim in my/our favour or otherwise.
- 7.4. I/We undertake to furnish such further documents as may be required by the Bank, in its sole discretion, for the purposes of settlement of the present claim.
- 7.5. I / We hereby indemnify and agree to hold the Bank harmless against any claims, suits, legal proceedings taken by any legal heirs, executors, administrators, legal representatives, arising out of or in connection with the settlement of the deceased in claim accordance with this request letter.

Yours faithfully

Name(s) and Signature(s) of all the applicant(s). (Signature of Nominee/Claimant/Survivor)

Place: _____

Date: _____

Signature

Name : _____

Designation: _____

Customer's Acknowledgement slip (To be filled in by the Bank Staff)

Received from _____ safe deposit
locker number(s) _____, a request for deceased claim settlement.
ICICI Bank. _____ Branch.
Emp name and ID _____ and _____
Signature of Branch official with Bank Seal _____

Date:

D	D	M	M	Y	Y	Y	Y
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Bank
Seal